

# CRITICAL SKILLS WORK VISA

SECTION 19(4) OF THE ACT

Documents Required	Yes	No
<ul style="list-style-type: none"> <li>Duly completed online form. Handwritten forms will not be accepted by Department of Home Affairs.</li> </ul>		
<ul style="list-style-type: none"> <li>Passport valid for no less than 30 calendar days after expiry of the intended visit.</li> </ul>		
<ul style="list-style-type: none"> <li>A medical report.</li> </ul>		
<ul style="list-style-type: none"> <li>A radiological report.</li> </ul>		
<ul style="list-style-type: none"> <li>Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the foreign country of the applicant (where applicable).</li> </ul>		
<ul style="list-style-type: none"> <li>The affidavit where a spousal relationship to a South African citizen or resident is applicable as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of a union recognised in terms of the Recognition of Customary Marriages Act, 1998 (Act No. 120 of 1998), where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Divorce decree, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of court order awarding custody, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Death certificate, in respect of late spouse, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Written consent from both parents and/or sole custody parent, where applicable, with proof of sole custody.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of legal adoption where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Legal separation order, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Police clearance certificate issued by the police or security authority in each country where the relevant applicant resided for 12 months or longer after attaining the age of 18 years, in respect of criminal records or the character of that applicant, which certificate shall not be older than six months at the time of its submission: <i>(Provided that the certificate shall not be required from a foreign country in the case of renewal or extension of a visa but from the Republic)</i></li> </ul>		
<ul style="list-style-type: none"> <li>a yellow fever vaccination certificate if that person travelled or intends travelling from or transiting through a yellow fever endemic area: <i>(Provided that the certificate shall not be required where that person travelled or intends travelling in direct transit through such area)</i></li> </ul>		
<ul style="list-style-type: none"> <li>A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary.</li> </ul>		
<ul style="list-style-type: none"> <li>A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment.</li> </ul>		

<ul style="list-style-type: none"> <li>• Proof that the applicant falls within the critical skills category by <u>specifically</u> indicating the occupation/critical skill for which the application is being made. The occupation/critical skill must be on the Critical Skills list.</li> </ul>		
<ul style="list-style-type: none"> <li>• Proof of evaluation of the foreign qualification by SAQA and translated by a sworn translator into one of the official languages of the Republic.</li> </ul>		
<ul style="list-style-type: none"> <li>• If required by law, proof of application for a certificate of registration with the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act;</li> </ul>		
<ul style="list-style-type: none"> <li>• a confirmation, in writing, from the professional body, council or board recognised by SAQA in terms of section 13(1)(0 of the National Qualifications Framework Act, or any relevant government Department confirming the skills or qualifications of the applicant and appropriate post qualification experience.</li> </ul>		
<ul style="list-style-type: none"> <li>• Proof of payment of the applicable fee</li> </ul>		

**Notes:**

- a) A critical skills work visa is not a work-seekers visa. All applications must be accompanied by an offer of employment from Employers who are verifiable and are in good standing with the Department of Employment and Labour.
- b) For all Corporate General Manager (CGM) and Director occupations check the additional requirements in Table 10 of the Critical Skills Technical Report available on <http://www.dha.gov.za/index.php/notices>
- c) University Lecturers must specify the classification of education subject matter as per Annexure 2 of the Critical Skills Technical Report available on <http://www.dha.gov.za/index.php/notices>

**Applicant Name:**

**Applicant Signature:**

**Staff Name:**

**Staff Signature:**

**Date of Submission:**

# CRITICAL SKILLS WORK VISA – RENEWAL

SECTION 19(4) OF THE ACT

Documents Required	Yes	No
<ul style="list-style-type: none"> <li>Duly completed online form. Handwritten forms will not be accepted by Department of Home Affairs.</li> </ul>		
<ul style="list-style-type: none"> <li>Passport valid for no less than 30 calendar days after expiry of the intended visit.</li> </ul>		
<ul style="list-style-type: none"> <li>A medical report.</li> </ul>		
<ul style="list-style-type: none"> <li>A radiological report.</li> </ul>		
<ul style="list-style-type: none"> <li>Marriage certificate or in the case of a foreign spousal relationship, proof of official recognition thereof issued by the authorities of the foreign country of the applicant (where applicable).</li> </ul>		
<ul style="list-style-type: none"> <li>The affidavit where a spousal relationship to a South African citizen or resident is applicable as well as documentation proving cohabitation and the extent to which the related financial responsibilities are shared by the parties and setting out the particulars of children in the spousal relationship.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of a union recognised in terms of the Recognition of Customary Marriages Act, 1998 (Act No. 120 of 1998), where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Divorce decree, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of court order awarding custody, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Death certificate, in respect of late spouse, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Written consent from both parents and/or sole custody parent, where applicable, with proof of sole custody.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of legal adoption where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Legal separation order, where applicable.</li> </ul>		
<ul style="list-style-type: none"> <li>Police clearance certificate issued by the police or security authority in each country where the relevant applicant resided for 12 months or longer after attaining the age of 18 years, in respect of criminal records or the character of that applicant, which certificate shall not be older than six months at the time of its submission: <i>(Provided that the certificate shall not be required from a foreign country in the case of renewal or extension of a visa within the Republic)</i></li> </ul>		
<ul style="list-style-type: none"> <li>a yellow fever vaccination certificate if that person travelled or intends travelling from or transiting through a yellow fever endemic area: <i>(Provided that the certificate shall not be required where that person travelled or intends travelling in direct transit through such area)</i></li> </ul>		
<ul style="list-style-type: none"> <li>A written undertaking by the employer accepting responsibility for the costs related to the deportation of the applicant and his or her dependent family members, should it become necessary.</li> </ul>		
<ul style="list-style-type: none"> <li>A written undertaking by the employer to ensure that the passport of his or her employee is valid at all times for the duration of his or her employment</li> </ul>		
<ul style="list-style-type: none"> <li>Proof that the applicant falls within the critical skills category by <u>specifically</u> indicating the occupation/critical skill for which the application is being made as</li> </ul>		

it appears on the critical skills list.		
<ul style="list-style-type: none"> <li>proof of evaluation of the foreign qualification by SAQA and translated by a sworn translator into one of the official languages of the Republic.</li> </ul>		
<ul style="list-style-type: none"> <li>If required by law, proof of application for a certificate of registration with the professional body, council or board recognised by SAQA in terms of section 13(1)(i) of the National Qualifications Framework Act;</li> </ul>		
<ul style="list-style-type: none"> <li>a confirmation, in writing, from the professional body, council or board recognised by SAQA in terms of section 13(1)(0 of the National Qualifications Framework Act, or any relevant government Department confirming the skills or qualifications of the applicant and appropriate post qualification experience.</li> </ul>		
<ul style="list-style-type: none"> <li>Proof of payment of the applicable fee</li> </ul>		

**Notes:**

- a) A critical skills work visa is not a work-seekers visa. All applications must be accompanied by an offer of employment from Employers who are verifiable and are in good standing with the Department of Employment and Labour.
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