Branch: IMS	Note: Published KPIs are for public information purposes only, certain information may be excluded from the published version due to security reasons
Technical indicator descriptions	Refugee Integration Strategy
Target title for 2015/16	Identify the title of the target
APP 2.1.3	Strategy for local integration, repatriation and resettlement of refugees submitted to Minister for approval
Indicator / Measure title	Identify the title of the indicator
	Submission to Minister for approval of strategy for local integration, repatriation and resettlement of refugees
Short definition	Provide a brief explanation of what the indicator is with enough detail to give a general understanding of the indicator
	A strategy for local integration, repatriation and resettlement of refugees is submitted to Minister for approval. On approval it is expected that the strategy will guide the government and partners on processes to follow in ensuring that refugees are either integrated, repatriated or resettled in line with international standards. The strategy focuses on how, once approved by different adjudication processes, recognized refugees are assisted by the government and partners to ensure that government meets its obligations. The pillars of the strategy are local integration, repatriation and resettlements which are all durable solutions working with affected refugees and partners.
Purpose/importance	Explain what the indicator is intended to show and why it is important
	The strategy is in line with our international obligation and seeks to outline for the public and partners how the government intends to meet the commitment of ensuring durable solution to the plight of refugees hosted by the country.
Source documentation/information used	Describe where the information comes from i.e. source of information that is used as a basis for actual performance achievements
	UN Convention Relating to the Status of Refugees (1951); the UN Protocol Relating to the Status of Refugees (1967); OAU Convention Governing the Specific Aspects of Refugee Problems in Africa (1969); and The Universal Declaration of the Human Rights as adopted by the General Assembly of the United Nations on 15 December 1948; Constitution of the Republic of South Africa, 1996, Basic Agreement between the Government of the Republic of South Africa and the United Nations High Commissioner for Refugees, 6 September 1993; and Refugees Act, 1998 (Act no. 130 of 1998) and Refugee Regulations (2000);

	Strategy document
Description of the source	A description of where the information originates from - by indicating name of responsible unit, person/designation etc.
	1. Director: Repatriation & Integration Management (Responsible for applications processing and issuance) 2. Acting Chief Director: Asylum Seeker Management (Responsible for overseeing the overall management of the process)
Description of processing activities (where applicable).	Document the understanding for the performance processing for each target
	See activity sheet
Standard operating procedure	For each indicator or target indicate the standard operating procedure (where applicable)
	NA
System used	Name of system used to process performance information
	Above mentioned conventions, protocols, constitution, act, internet for research, hard copy documents of policies, word processing software (MS Word)
Type of system	Electronic or manual
	Manual
Method of calculation	Describe clearly and specifically how the indicator is calculated
	The submission of the draft strategy to Minister for approval once internal processes as outlined in quarterly targets have been complied with.
Baseline calculated against	Indicate the performance as at the end of previous financial year

	New PI
Availability of total population	The total population refers to the number and / or list of all members in a defined group. (If the indicator is a rate or percentage, indicate the numerator)
	The population refers to the draft strategy for integration of refugees document
Unit of measure	In what unit will the indicator be captured? (percentage/number/currency)
	Submission to Minister for approval of strategy for local integration, repatriation and resettlement of refugees
Data limitations	Identify any limitation with the indicator data, including factors that might be beyond the DHA's control
	N/A
Output reporting	Indicate responsibilities regarding output reporting, archiving, key steps iro reporting, data extraction, calculation and the checking thereof (where applicable)
	1. Who is responsible for reporting at business level?
	DDG: Immigration Services
	2. Who archives the reports i.e. the person the AG will be in touch with for any form of business related reporting / Where can the collated information be found? / operational reporting level
	1. Director: Stakeholder Management
	3. Activities/steps that goes into reporting at business level?
	1. Quarterly reporting as part of M&E process, annual progress reporting against planned target - reports submitted to Directorate M&E as part of quality assurance for quarterly reviews and annual report
	2. Annual progress reporting against planned target
Frequency of reporting on this indicator	Indicate: e.g. monthly, quarterly and annually
	Quarterly and annually

Desired performance	Identify whether actual performance that is higher or lower than the targeted performance is desirable
	Strategy for local integration, repatriation, resettlement of refugees based on stakeholder engagements and inputs is submitted to Minister for consideration and approval.
New indicator:	Identifies whether the indicator is new, has significantly changed, or continues without change from the previous year.
	Yes
Calculation type:	Identifies whether the reported performance is cumulative, or non-cumulative
	Non cumulative
Type of indicator:	Identifies whether the indicator is measuring inputs, activities, outputs, outcomes or impact, or some other dimension of performance such as efficiency, economy or equity.
	Activity (target)

Key activity list (sheet):				
Target	Strategy for local integration, repatriation and resettlement of refugees submitted to Minister for approval			
Number	Activity	Responsibility for Each Activity	Evidence for Each Activity	% weight for each activity (importance of activity in relation to achieving the target)
1	Terms of Reference for the strategy developed expanding from the currently approved Integration Strategy	CD ASM	Terms of reference Document	5%
2	Base document outlining the comprehensive strategy for local integratrion, repatriation and resettlement of refugees developed and approved by DDG IMS.	CD ASM	Signed off draft strategy	10%
3	Base document outlining the comprehensive strategy for local integratrion, repatriation and resettlement of refugees submitted to EXCO for approval	CD ASM	Base document	15%

3	Consultation workshop on the comprehensive strategy for promotion of local Integration, resettlement and repatriation of refugees undertaken with spheres of government (key national, provincial and local government)	CD ASM	Minutes of workshop	10%
5	Strategy for local integration, repatriation and resettlement of refugees presented to JCPS Cluster for comments	DDG/DG	Proof of submission to JCPS, JCPS minutes / feedback	5%
4	Draft strategy based on consultative workshop with spheres of government submitted to EXCO for approval (for further consultation with external stakeholders)	DDG	Draft strategy, EXCO minutes	15%
6	Consultation workshop on draft strategy with external stakeholders (UNHCR and their implementing partners) conducted	CD ASM	Minutes of workshop	15%
7	Draft strategy presented to EXCO for placement on Minister's Management Meeting (MMM) agenda	DDG	Draft strategy, EXCO minutes	10%
8	Draft strategy submitted to Minister for approval	DDG/DG	Draft strategy, MMM minutes, Submission to Minister	15%