

Branch/Unit: BMA	Note: Published KPIs are for public information purposes only, certain information may be excluded from the published version due to security reasons
Technical indicator descriptions	BMA Legislation
Target title for 2015/16	Identify the title of the target
	BMA Legislation promulgated
Indicator / Measure title	Identify the title of the indicator
	Promulgation of BMA legislation
Short definition	Provide a brief explanation of what the indicator is with enough detail to give a general understanding of the indicator
	To give effect to the BMA. The BMA legislation will outline the legal mandate, roles, responsibility and accountability mechanisms to operationalize the policy framework and operational model of the BMA.
Purpose/ importance	Explain what the indicator is intended to show and why it is important
	To give effect to an effective and efficient entity to be responsible and accountable for the border environment in an integrated manner. This is important to enhance national security and ensure the efficient facilitation and legal movement of people and goods. This can only be achieved when the appropriate legal framework is established with specified roles and responsibilities. Promulgation means passing of the Bill by Parliament and assenting to and signing the Bill so passed by the President for inclusion on the Statute Book as an act of Parliament
Source documentation/ information used	Describe where the information comes from i.e. source of information that is used as a basis for actual performance achievements
	BMA Bill and the approvals thereof by the Minister, Cabinet and Parliament
Description of the source	A description of where the information originates from - by indicating name of responsible unit, person/designation etc.
	Project Manager: BMA
Description of processing activities (where applicable).	Document the understanding for the performance processing for each target
	Refer to activities
Standard operating procedure	For each indicator or target indicate the standard operating procedure (where applicable)
	N/A
System used	Name of system used to process performance information
	N/A
Type of system	Electronic or manual:
	N/A
Method of calculation	Describe clearly and specifically how the indicator is calculated

	Promulgation of BMA legislation.
Baseline calculated against	Indicate the performance as at the end of previous financial year
	Audit of existing legislation impacting on the border environment (as reflected in the Institutional Options Analysis Report)
Availability of total population	The total population refers to the number and / or list of all members in a defined group. (If the indicator is a rate or percentage, indicate the numerator)
	Existing pieces of legislation
Unit of measure	In what unit will the indicator be captured? (percentage/number/currency)
	Legislation promulgated
Data limitations	Identify any limitation with the indicator data, including factors that might be beyond the DHA's control
	Timeous approval and processing of the Bill by the relevant bodies
Output reporting	Indicate responsibilities regarding output reporting, archiving, key steps iro reporting, data extraction, calculation and the checking thereof (where applicable)
	1. Who is responsible for reporting at business level?
	Project Manager: BMA
	2. Who archives the reports i.e. the person the AG will be in touch with for any form of business related reporting / Where can the collated information be found? / operational reporting level
	Project Manager BMA
	3. Activities/steps that goes into reporting at business level?
	Progress reports to DG and Minister (quarterly and annually). Quarterly reporting as part of M&E process, annual progress reporting against planned target - reports submitted to Directorate M&E as part of quality assurance for quarterly reviews and annual report
Frequency of reporting on this indicator	Indicate: e.g. monthly, quarterly and annually
	Quarterly and annually
Desired performance	Identify whether actual performance that is higher or lower than the targeted performance is desirable
	BMA legislation promulgated
New indicator:	Identifies whether the indicator is new, has significantly changed, or continues without change from the previous year.
	No
Calculation type:	Identifies whether the reported performance is cumulative, or non-cumulative
	Non-cumulative
Type of indicator:	Identifies whether the indicator is measuring inputs, activities, outputs, outcomes or impact, or some other dimension of performance such as efficiency, economy or equity.
	Output (target)

	Key activity list (sheet):			
TARGET:	BMA legislation promulgated			
Number	Activity	Responsibility for Each Activity	Evidence for Each Activity	% weight for each activity (importance of activity in relation to achieving the target)
1	BMA Bill drafting process commences and first draft completed (approved by DGs Technical Oversight Committee)	Project Manager: BMA	Legislation Process plan and first draft Bill; approval by DGs Technical Oversight Committee	20%
2	BMA Bill approved by DHA Minister for submission to Cabinet in order to obtain approval for the publication of the Bill for public comments in the Government <i>Gazette</i>	Project Manager: BMA	Draft Bill amended with Minister's inputs; approval by Minister; preliminary legal opinion by the Office of the Chief State Law Adviser: Department of Justice and Constitutional Development on constitutionality of Bill; Cabinet approval for publication of Bill in Government Gazette.	30%
3	BMA Bill amended based on public comments received following publication in the Government <i>Gazette</i> (if any) and approval of final draft Bill by Minister for submission to Cabinet in order to obtain approval for the introduction of the Bill into Parliament	Project Manager: BMA	Draft Bill amended with public's inputs (if any) Minister's approval. Proof of submission of Bill to Cabinet.	30%
4	Technical and legal expertise of the Department support the Parliamentary process	Project Manager: BMA	Minutes/reports of meetings in Parliament (Portfolio Committee and relevant Select Committee) Versions of the Bill as passed by the relevant Houses of Parliament Bill passed by Parliament to be sent to President for President to assent to and sign the Bill Bill assented to and signed by President	20%
				100%